

# PCC 122

## MEETING HALL CONTRACT

#91, 7080 Copenhagen Road (hereinafter "facility")

between: **Peel Condominium Corporation 122** (hereinafter "PCC 122")

and: **Owner/Resident of a PCC 122 Townhouse** (hereinafter "Renter")

Facility is rentable from 12:00PM to 1:00AM, 7 days a week

**Rental is subject to attached Terms & Conditions**

Make cheques/money order payable to: PCC 122

Complete where applicable and submit contract to the Management Office. **Enter all dates as Month/Day/Year**

Date: \_\_\_\_\_ Renter Name (print): \_\_\_\_\_ Unit No: \_\_\_\_\_

Renter Phone #: \_\_\_\_\_ Renter Email Address: \_\_\_\_\_

Rental Date Requested: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Renter's Maintenance Fees and other amounts owing paid in full to date? Yes No

### **Purpose of Rental:**

1. **Private:** \_\_\_ Explain Type of Event: \_\_\_\_\_

<u>(Circle One Below)</u>	<u>Date Received</u>	<u>Management</u>
Rental Rate: \$50.00: cash/cheque/certified cheque, money order	_____	Initial: _____
Deposit Rate: \$100.00: cash/cheque/certified cheque, money order	_____	Initial: _____
Date Deposit Refunded: cash/cheque/certified cheque, money order	_____	Amount: \$ _____

2. **Business:** \_\_\_ Explain Type of Event: \_\_\_\_\_

**Note:** Business rentals are subject to additional Terms & Conditions as provided in Item 3 of the T's & C's.

<u>(Circle One Below)</u>	<u>Date Received</u>	<u>Management</u>
Rental Rate: \$100.00: cash/cheque/certified cheque, money order	_____	Initial: _____
Deposit Rate: \$200.00: cash/cheque/certified cheque, money order	_____	Initial: _____
Certificate of Insurance:	_____	Initial: _____
Date Deposit Refunded: cash/cheque/certified cheque, money order	_____	Amount: \$ _____

3. **KEY to Facility:** Renter to pay PCC 122 \$100.00 as the cost of a key replacement if it is not returned.

Date Key Provided: \_\_\_\_\_ Date Key Returned: \_\_\_\_\_ Key Charged? \$ \_\_\_\_\_

Facility Inspected by (print): \_\_\_\_\_ Date: \_\_\_\_\_  
*Management*

COMMENTS: \_\_\_\_\_

# PCC 122

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## Meeting Hall Contract

### Terms & Conditions

Rental of the facility is restricted to owners/residents who live in our complex and who are 21 years of age or over. The “complex” is 7080 Copenhagen Road, Peel Condominium Corporation 122.

1. **Renter must be in attendance at all times and supervise activities to adhere to rules and regulations.**
2. **Private rentals** for personal social events may be booked for any time, subject to availability.
3. **Business rentals** for promotion or sale of any commodities, services, organizational or office events require a three week lead time, subject to availability. Rental of our facility will not be provided if the Board deems that any business event will adversely affect the interest of PCC 122 and residents thereof. Rental for this purpose is subject to the following:
  - Liability Insurance – Renter must provide a Certificate of Insurance from their business insurance agent, which identifies Peel Condominium Corporation 122 as the named insured
  - No alcoholic beverages allowed
  - PCC 122 will post a “Notice of Disclaimer” in the facility, stating that PCC 122 Board of Directors and Management does not endorse, recommend or support any products, services or activities conducted in the facility by the Renter and the Renter will publicize this Disclaimer to their guests. (see Appendix B).
4. Renter is responsible for set-up and take-down/put away, of all furnishings or equipment, provided in, or brought to, the facility.
5. The cost of any damage incurred to the facility, furnishings or equipment resulting from the event will be deducted from the security deposit, which will not be refunded until all repairs have been completed. If the cost of such repairs exceeds the amount of the security deposit, any additional costs shall be paid to PCC 122 by the Renter as these costs are incurred. The Board of Directors will settle any disputes concerning this issue.
6. Should the facility incur significant damage or should the attendees at an event not obey the terms and conditions set forth in this contract and agreed to by the Renter, or cause Management to receive complaints, the Renter may be disqualified from any future use of the facility at the discretion of the Board of Directors.
7. Functions are limited to 45 people in the facility at one time and no guests shall remain in the facility after completion of the event. (see Appendix C).
8. No illegal or unlawful activities of any nature are permitted in the facility.
9. Tape, glue, adhesives, nails, hooks or other damaging products are not permitted on any surface of the facility. There will be no deposit refund should damages occur from failure to comply. (see Appendix C).
10. No live band is permitted. Noise from amplification and recording equipment must be kept to a level which will not disturb other residents. No other excessive noise is permitted.
11. Renter’s guests must respect the privacy of others and enter/depart the building and grounds quietly and decorously by the front entrance.

# PCC 122

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12. Renter and guests must respect the parking and fire routes of the complex. The cost of parking security service calls for parking/fire route violations by attendees of the event will be deducted from the Renter's deposit.
13. Renter must restore the facility and its kitchen, appliances, furnishings, washrooms and floors to a clean and tidy condition within 24 hours of the event, or the security deposit will not be refunded and the Renter may be charged additional costs. This 24-hour time-frame is subject to change depending on the next scheduled booking of the facility as determined by the Site Manager.
14. Renter must collect, bag and tie all garbage and remove it from the facility to the Renter's unit for disposal.
15. The Board of Directors and Peel Condominium Corporation 122 accepts no liability or responsibility for any product, goods, equipment or property brought to the facility or left in the facility by the Renter or guests at any time.
16. Renter is responsible to ensure that the fire extinguisher in the kitchen is secured in its proper location in the holder before and after the event. If, during the event, it has been tampered with or used, the Renter is responsible for the replacement or recharging cost. If anything is missing after the event such as the fire extinguisher, smoke or carbon monoxide detectors, etc. the Renter is responsible for the replacement cost.
17. Renter is provided with the key to enter and lock the facility as required. Renter is responsible to return the Facility Key to the Management Office as soon as possible after the event. Should the key not be returned, the Renter is responsible for the cost of replacement as provided in this contract.
18. Inspection of the facility will be completed by the Site Manager before and after the event.
19. This contract shall be signed by the Renter and each and every paragraph read and initialled as read.
20. Renter's Monthly Maintenance Fees and any other amounts owing to the Corporation must be paid in full before the contract can be approved by Management.
21. Management may, at its discretion, request payment of fees by cash, cheque, certified cheque or money order.
22. Rates and Terms and Conditions are subject to change at any time without notice.

**I AGREE TO, AND WILL ADHERE TO, ALL OF THE ABOVE TERMS & CONDITIONS:**

Renter Name (print): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_  
mm/dd/yy

*copy to Renter*  
*copy to File*